

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS  
ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH  
THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of  
Children in Schools** developed by NCPDR and the **National Building Code**)

**PART-A**

(This part is to be filled-up by the school and to be produced before the District Education Officer along with  
all supporting documents and certificates in original)

**GENERAL INFORMATION**

1	Affiliation Number allotted by CBSE to the school:	1630878
2	Name of the School as per affiliation letter of CBSE:	Shivalik Convent School
3	Address of the School:	Ambala Road, Banur, Dist. SAS Nagar, Mohali
4	Standard/level/class up to which the school is running:	I to XII
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	Yes
6	U-DISE code allotted to the school:	03180220803
7	Name and address of the Trust/Society/ Company (under section-8) running the School as on date	SHIVALIK EDUCATIONAL AND WELFARE SOCIETY BANUR, T.F.H. MOHALI, DIST. MOHALI P.R.
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	Yes
9	Purpose of present application:	Extension
10	Location of school	In the Municipal limit of a city having population less than 15 lakhs

Principal  
Shivalik Convent School  
Aff. TO CBSE (NO. 1630878)  
(Signature of Principal)  
BANUR (Distt. SAS Nagar) (PB)

Date 27/03/19  
Signature of D.E.O.  
District Education Officer (S.E.)  
SAS Nagar, Mohali

APPENDIX-III

		population less than 15 Lakh Outside the municipal limits of any town/city
10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 <sup>th</sup> ?	Yes YES/NO
11	Number of Recognition Certificate from class-1 to 8 <sup>th</sup> and date of issue:	05/243 07/06/16
12	Is the School affiliated to any other board besides CBSE for Class-X or XII examinations?	No YES/NO name of the Board
<b>INFORMATION REGARDING LAND DETAILS AND OWNERSHIP</b>		
13	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	Yes YES/NO
14	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	Yes YES/NO
15	Total area (in square meters) in respect of 13 and 14 above on which the school is situated:	AREA IN SQ. M. 9064 Sq. m.
16	The land is in the possession of the school/ Trust/Society/Company legally by way of:	Lease deed
17	Name of the Owner/Lessee of the land in respect of point-16 above:	Ramesh Chaud Heera Lal Jain
18	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	18-7-2012 to 17-7-2042 30 years 6-3-2014 to 5-3-2044 30 years
19	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-15 above?	No YES/NO
<b>INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS</b>		
20	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	Yes YES/NO
20(a)	If yes the date of last inspection:	22-3-19
21	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	Yes YES/NO
21(a)	If yes the date of last inspection:	18-3-2019
22	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	Yes YES/NO

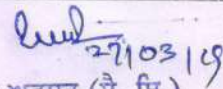
Principal  
Shivalik Convent School  
Aff. To CBSE (No 1630878)  
(Signature of Principal) Dist: SAS Nagar (PB)

27/03/19  
निलु मिथिया भद्रतर (मै. मि.)  
मण्डलवाला गाँव मिथि नगर  
(Signature of D.E.O.)

APPENDIX-III

22(a)	If yes the date of last inspection:	20-3-2019
<b>INFORMATION REGARDING THE STAFF</b>		
23	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	Yes YES/NO
24	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	Yes YES/NO
25	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	Yes YES/NO
26	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	Yes YES/NO
MANAGER Shivalik Convent School Aff. To CBSE (No 1630878) BANUR (Distt: SAS Nagar) (PB)		MANAGER Shivalik Convent School Aff. To CBSE (No 1630878) BANUR (Distt: SAS Nagar) (PB)
<b>PART-B</b>		
(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)		
File No. 17-1/2019-264		Date of Issuance 27-3-2019
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for extension/upgradation of affiliation?	YES/NO
		27/03/19 ਜਿਲ੍ਹਾ ਸਿੱਖਿਆ ਅਫਸਰ (ਸੈ. ਸਿ.) ਸ (Name and Stamp of Issuing DEO) DISTRICT EDUCATION OFFICER/NAME OF DISTRICT
		Counter Signature
		(Name, Designation and Stamp) DISTRICT COLLECTOR/DEPUTY COMMISSIONER (or his authorised representative*) NAME OF DISTRICT (*Not Below the rank of a Group-A Gazetted Officer)

  
 Principal  
 Shivalik Convent School  
 Aff. To CBSE (No 1630878)  
 (Signature of Principal)  
 BANUR (Distt: SAS Nagar) (PB)

  
 ਜਿਲ੍ਹਾ ਸਿੱਖਿਆ ਅਫਸਰ (ਸੈ. ਸਿ.)  
 ਸਾਹਿਬਜ਼ਾਦਾ ਅਜੀਤ ਸਿੰਘ ਨਗਰ  
 (Signature of D.E.O.)